

## Notice of Meeting of the

# ASSEMBLY

**to be held on Wednesday, 5 October 2016  
commencing at 7:00 pm in the  
Council Chamber, Town Hall, Barking**



To all Members of the Council of the London Borough of Barking and Dagenham

Date of publication: 27 September 2016

Chris Naylor  
Chief Executive

Councillors and senior officers are also invited to attend a briefing introduced by Councillor Maureen Worby, Cabinet Member for Social Care and Health Integration on the subject of Corporate Parenting. Skittlz, the Barking and Dagenham Children in Care Council, will introduce its film on assisting children who come into care. The presentation will take place in the Council Chamber from 6.00 pm until 6.45pm.

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## **AGENDA**

**1. Apologies for Absence**

**2. Declaration of Members' Interests**

In accordance with the Council's Constitution, Members are asked to declare any interest they may have in any matter which is to be considered at this meeting.

**3. Minutes - To confirm as correct the minutes of the meeting held on 13 July 2016 (Pages 3 - 10)**

**4. Leader's Statement**

The Leader will present his statement.

**5. Appointments**

The Labour Group Secretary will announce any nominations to fill vacant positions on Council committees or other bodies.

**6. Corporate Plan 2016/17 (Pages 11 - 42)**

**7. Council Constitution - Updates (Pages 43 - 54)**

**8. Health and Wellbeing Board Membership (Pages 55 - 58)**

**9. Councillor Membership on Housing Forums (Pages 59 - 60)**

**10. Motions**

No motions have been received.

**11. Questions With Notice**

**12. Any other public items which the Chair decides are urgent**

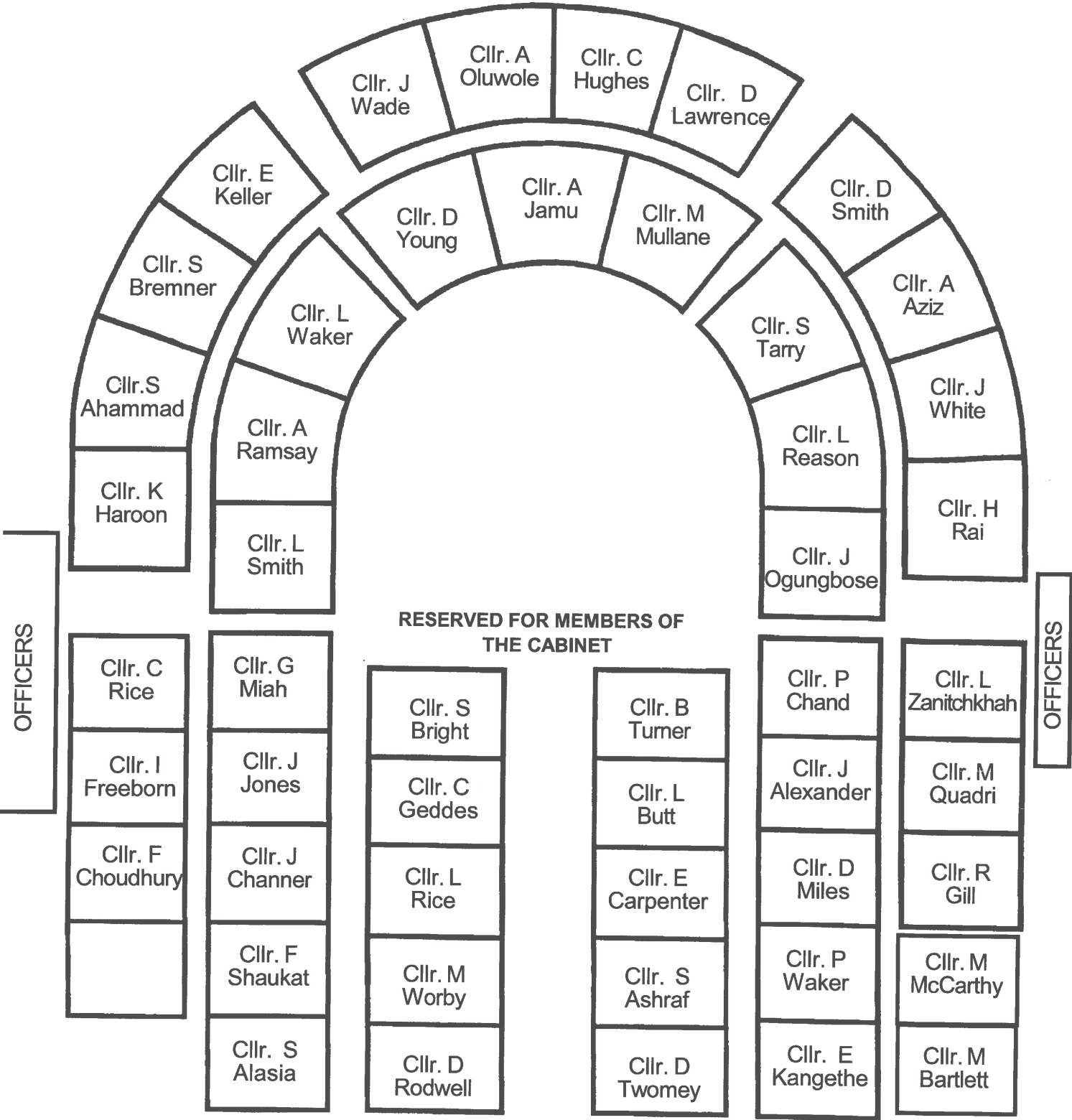
**13. To consider whether it would be appropriate to pass a resolution to exclude the public and press from the remainder of the meeting due to the nature of the business to be transacted.**

## **Private Business**

The public and press have a legal right to attend Council meetings such as the Assembly, except where business is confidential or certain other sensitive information is to be discussed. The list below shows why items are in the private part of the agenda, with reference to the relevant legislation (the relevant paragraph of Part 1 of Schedule 12A of the Local Government Act 1972 as amended). ***There are no such items at the time of preparing this agenda.***

- 14. Any confidential or exempt items which the Chair decides are urgent**

# BARKING TOWN HALL COUNCIL CHAMBER



RESERVED FOR MEMBERS OF  
THE CABINET

OFFICERS

OFFICERS

OFFICERS

CHIEF  
EXECUTIVE

Chair  
Cllr. S  
Ghani

Dep Chair  
Cllr. E  
Fergus

## SEATING PLAN FOR THE ASSEMBLY

## **Our Vision for Barking and Dagenham**

### **One borough; one community; London's growth opportunity**

#### **Encouraging civic pride**

- Build pride, respect and cohesion across our borough
- Promote a welcoming, safe, and resilient community
- Build civic responsibility and help residents shape their quality of life
- Promote and protect our green and public open spaces
- Narrow the gap in attainment and realise high aspirations for every child

#### **Enabling social responsibility**

- Support residents to take responsibility for themselves, their homes and their community
- Protect the most vulnerable, keeping adults and children healthy and safe
- Ensure everyone can access good quality healthcare when they need it
- Ensure children and young people are well-educated and realise their potential
- Fully integrate services for vulnerable children, young people and families

#### **Growing the borough**

- Build high quality homes and a sustainable community
- Develop a local, skilled workforce and improve employment opportunities
- Support investment in housing, leisure, the creative industries and public spaces to enhance our environment
- Work with London partners to deliver homes and jobs across our growth hubs
- Enhance the borough's image to attract investment and business growth

## MINUTES OF ASSEMBLY

Wednesday, 13 July 2016  
(7:00 - 8:15 pm)

### PRESENT

Cllr Syed Ghani (Chair)  
Cllr Edna Fergus (Deputy Chair)

Cllr Syed Ahammad	Cllr Sanchia Alasia	Cllr Jeanne Alexander
Cllr Saima Ashraf	Cllr Abdul Aziz	Cllr Simon Bremner
Cllr Sade Bright	Cllr Laila M. Butt	Cllr Evelyn Carpenter
Cllr Peter Chand	Cllr Josephine Channer	Cllr Faruk Choudhury
Cllr Irma Freeborn	Cllr Cameron Geddes	Cllr Rocky Gill
Cllr Kashif Haroon	Cllr Chris Hughes	Cllr Amardeep Singh Jamu
Cllr Jane Jones	Cllr Elizabeth Kangethe	Cllr Eileen Keller
Cllr Danielle Lawrence	Cllr Mick McCarthy	Cllr Giasuddin Miah
Cllr James Ogungbose	Cllr Adegboyega Oluwole	Cllr Moin Quadri
Cllr Tony Ramsay	Cllr Linda Reason	Cllr Chris Rice
Cllr Darren Rodwell	Cllr Danielle Smith	Cllr Bill Turner
Cllr Dominic Twomey	Cllr Jeff Wade	Cllr Phil Waker
Cllr John White	Cllr Maureen Worby	Cllr Dan Young

### APOLOGIES FOR ABSENCE

Cllr Dave Miles	Cllr Margaret Mullane	Cllr Hardial Singh Rai
Cllr Lynda Rice	Cllr Faraaz Shaukat	Cllr Liam Smith
Cllr Sam Tarry	Cllr Lee Waker	

#### 13. Declaration of Members' Interests

There were no declarations of interest.

#### 14. Minutes (18 May 2016)

The minutes of the Assembly held on 18 May 2016 were confirmed as a correct record.

#### 15. Minute's Silence in Memory of Jo Cox MP

The Leader of the Council, Councillor Rodwell, paid tribute to Jo Cox, MP who was brutally murdered on 16 June 2016 outside a public library in her constituency.

The Assembly stood for a minute's silence in her memory and as a mark of respect.

#### 16. Leader's Statement

The Leader of the Council presented a verbal statement updating the Assembly on

a range of matters since the last meeting which included:

- Meetings with the Mayor of London's Office to discuss issues such as housing (including affordable housing) and transport. Further meetings were planned to discuss the Council's priorities and the ambitions for a 'cut and cover' tunnel to be built along the A13.
- The Leader and officers had met with the HM Treasury team to discuss how the Borough was coping with austerity and cuts in Government funding.
- The Right to Invest initiative was launched, which would enable Council tenants to purchase a stake in their home and continue to contribute to their local community.
- Bidding had started for the Council to become the 'green energy capital of London' by establishing an energy services company with the aim of cutting the borough's carbon footprint. The new company, B&D Energy Limited was expected to start trading in early 2017.

Other key achievements that the Leader referred to were:

- £1 billion of investment secured in the last two years in new homes and jobs;
- £35m deal on Vicarage Fields to deliver homes and revitalise the shopping centre;
- Selection of a developer to build 3,000 new homes at Beam Park Dagenham;
- Agreement for a three-screen cinema to help the night time economy in Barking Town Centre.
- £7.4m secured for 2,500 low energy street lights;
- £350m committed to modernise council housing;
- The 'Modern University of the Year' which would move into Dagenham Civic Centre;
- Dagenham Library winning the Library of the Year award; and
- Valence House Museum voted one of the 50 best free things to do in London.

In conclusion the Leader paid tribute and thanked staff across the range of Council services who helped and supported the more vulnerable members of the community affected by the floods on 23 June 2016, as well as putting in place measures to allow polling to take place relatively incident free.

## **17. Development Control Board Membership**

The Director of Law and Governance introduced a report advising on a proposed change to the membership of the Development Control Board to reflect the recent change in Cabinet portfolios and the consequential changes required to the Council Constitution.

Having considered the proposal the Assembly **resolved** to:

- (i) Agree to increase the voting membership of the Development Control Board



to 19 members, two of whom shall be ex-officio voting members by virtue of their portfolio responsibilities, namely the Cabinet Members for Economic and Social Development and for Finance, Growth and Investment; and

- (ii) Note that the Monitoring Officer shall make the necessary amendments to the Articles of the Development Control Board (Chapter 9, Part 2 of the Council Constitution).

## 18. Appointments

The Assembly **resolved** to appoint Councillor L. Smith to the Development Control Board to fill the vacancy created by the resignation of Councillor White from the Board.

## 19. Treasury Management Annual Report 2015/16

The Cabinet Member for Finance, Growth and Investment introduced the Treasury Management Annual Report 2015/16 which set out the Council's outturn position in respect of its treasury management activities during the year.

The Cabinet Member referred to the Council's borrowing strategy and in particular the agreed £150m loan from the European Investment Bank (EIB) secured at a considerably lower rate of interest than that of even the Public Loans and Works Board (PWLB). He reminded the Assembly that the Council had already drawn down £89m of the loan as part of the Gascoigne redevelopment. The remaining £61m would continue to be available to the Council and would be released once suitable regeneration projects had been identified.

With regard to borrowing, the Council was taking advantage of very low interest rates available at the present time, for which there were plans to develop/invest in up to 21 sites in the Borough.

The Cabinet Member outlined the investment decisions taken by the Council during the year which showed that rates of return for the Council had consistently outperformed both London and national averages helping to protect the Council during times of austerity.

Furthermore, the Council had a clear strategic plan in place including paying down 'old' debt taken out at significantly higher rates of interest in the past.

The Assembly **resolved** to:

- (i) Note the Treasury Management Annual Report for 2015/16;
- (ii) Note that the Council complied with all 2015/16 treasury management indicators;
- (iii) Approve the actual Prudential and Treasury Indicators for 2015/16;
- (iv) Approve the amendments to the counterparty limits as set out in section 4.4 of the report;

- (v) Note that the Council borrowed £50m from the Public Works Loan Board (PWLB) in June 2016 to fund capital expenditure;
- (vi) Agree to maintain the delegated authority to the Strategic Director for Finance and Investment, in consultation with the Cabinet Member for Finance, Growth and Investments, to continue to proportionally amend the counterparty lending limits agreed within the Treasury Management Strategy Statement to take into account the additional cash holdings resulting from borrowing from the European Investment Bank and the PWLB;
- (vii) Agree to borrow the remaining £61m from the European Investment Bank as soon as suitable regeneration projects are identified;
- (viii) Delegate authority to the Strategic Director Finance & Investment, in consultation with the Director of Law & Governance, and the Cabinet Member for Finance, Growth and Investment, to negotiate terms with the EIB; and
- (ix) Authorise the Director of Law and Governance, or an authorised delegate on her behalf, to execute all of the legal agreements, contracts and other documents on behalf of the Council.

## **20. Report of a Decision of the Standards (Hearing) Sub-Committee**

The Assembly noted the outcome of the Standards (Hearing) Sub-Committee held on 25 February 2016.

## **21. Appointment of Parent Governor (Primary) Co-optee to the Children's Services Select Committee**

The Director of Law and Governance introduced a report regarding the appointment of a Parent Governor (Primary) Co-optee to the Children's Services Select Committee.

The Assembly **resolved** to appoint Ellen Grant to the position of Parent Governor (Primary) Co-optee to the Children's Services Select Committee.

## **22. Motions**

None had been received.

## **23. Questions With Notice**

### **Question 1**

#### **From Councillor Choudhury**

Can the Cabinet Member for Finance, Growth and Investment outline when the Council expects the first applications from residents for the new 'Right to Invest' housing scheme to be approved?

## **Response**

The Cabinet Member for Finance, Growth & Investment explained that the 'Right to Invest' tenant shared ownership scheme had been launched following the approval of the Cabinet on 28 June 2016. The publicity promoting the scheme which followed the launch had led to a considerable amount of interest from which it was expected applications would follow.

## **Question 2**

### **From Councillor Kangethe**

Can the Leader provide a progress update on the proposed 'Youth Zone' project in Parsloes Park?

## **Response**

The Leader advised that having attended a meeting at The Vibe it was clear that young people were getting really excited about the project which they had closely been involved with, having named it and discussed its development with the architect.

The Cabinet Member for Community Leadership and Engagement had recently participated in the interviews to appoint the design team. The expectation was that a planning application would be submitted in October 2017, with work starting on site in March 2018 and an anticipated completion of June 2018.

### **Supplementary question**

Councillor Kangethe enquired as to whether consultation had taken place with young people living near the park?

The Leader explained that the project had formed the biggest single consultation and engagement exercise relating to the development of the park with groups and individuals from across the Borough as well as the Parsloes area. Feedback from the One Community Show held in the park last summer also contributed to the consultation process.

## **Question 3**

### **From Councillor Chand**

Can the Cabinet Member for Social Care and Health Integration outline the Council's response to the two week trial at Queen's Hospital that will see patients who require non-emergency care being referred to their GP or pharmacist?

## **Response**

The Cabinet Member for Social Care and Health explained that the Council had worked hard to build a relationship with local health care providers and

therefore given the scale of the Council's ambition to transform local health and social care services together, it was disappointing to receive details of the two week pilot. It was felt the pilot would do little to fix the problems around Accident and Emergency access and GP's were already under enormous pressure.

### **Supplementary question**

In response to comments from Councillor Chand the Cabinet Member for Social Care & Health Integration agreed that the Council would keep up the pressure on Barking, Havering and Redbridge University Hospitals (BHRUT) to make sure that the pilot at Queens Hospital did not become a permanent arrangement.

## **Question 4**

### **From Councillor Haroon**

This week marks the 21<sup>st</sup> anniversary of the Srebrenica genocide in Bosnia and Herzegovina, which saw over 8,000 Muslim men and boys killed by Serbian nationalist forces. Can the Cabinet Member for Community Leadership and Engagement confirm what efforts are being made by the Council to mark this anniversary?

### **Response**

Councillor Ashraf stated that the massacre at Srebrenica was the worst that had occurred in Europe since the Second World War and as one of the darkest chapters in history it was essential that the atrocity was remembered.

Monday 11 July 2016 was Srebrenica Memorial Day and marked the 21<sup>st</sup> anniversary of the genocide. The Council hosted an event in the Town Square on that afternoon which included the raising of a flag, a two minutes silence and readings from members of the Faith Forum.

### **Supplementary question**

Councillor Haroon enquired as to whether the Borough's Bosnian community was invited to the event to show solidarity.

Councillor Ashraf confirmed that they had been invited.

## **Question 5**

### **From Councillor Miah**

Can the Cabinet Member for Community Leadership and Engagement provide information on how many people had attended the Council's "Summer of Festivals 2016" events so far?

### **Response**

The Cabinet Member for Community Leadership and Engagement advised that despite a wet and muddy start to the Summer of Festivals Programme the public had turned out in large numbers to enjoy the events so far.

It was estimated that 8,000 people had attended the Barking Folk Festival in June, with a further 5,000 people attending the DagFest in the Dagenham Village and approximately 4,000 people enjoyed the Country Fair in Eastbrookend Country Park.

The production of 'The merchant of Venice' which took place throughout last week in Barking Town Centre, played to full houses and received a 4 star review in The Times newspaper.

### **Supplementary question**

In response to a question regarding the overall costs of hosting the events, the Cabinet Member for Community Leadership and Engagement agreed to provide a written response to Councillor Miah.

## **Question 6**

### **From Councillor Freeborn**

Can the Cabinet Member for Equalities and Cohesion detail what efforts were made by the Council to celebrate Pride Week 2016?

### **Response**

Councillor Bright stated that supporting the Lesbian, Gay, Bisexual, Queer or Questioning and Intersex (LGBTQI) community was a priority for her portfolio and she was proud to have raised the Pride colours outside Barking Town Hall in the presence of representatives from the Police and voluntary and community sector. The colours were also flown at Dagenham Civic Centre ahead of the main Pride weekend and to demonstrate the Council's commitment to this section of the local community, "Flipside", the LGBTQI group for young people would this year be holding the Borough Colours. The Council would also be working with the LGBTQI community to develop a greater presence within the London Pride festival at an appropriate time.

## **Question 7**

### **From Councillor Ahammad**

Can the Leader explain what impact the United Kingdom's withdrawal from the European Union may have on the borough and any Council projects that rely on European funding?

### **Response**

The Leader explained that the impact was potentially very broad. The

Council received funding from the European Union towards the work of the Employment and Skills team, which was an essential service as it:

- Tackled one of the major challenges highlighted by the independent Growth Commission;
- Assisted residents who were struggling with the Central Government policies of welfare reform; and
- Provided one of the central blocks to the proposed Community Solutions services.

Whilst the Council has already secured £89m from the European Investment Bank towards the regeneration of the borough, it needed to ensure that the remaining £61m borrowing facility remained available. The uncertainty in the UK economy had the potential to push down interest rates and this would make it harder to achieve the investment income in the Council's budget. It may, however, provide the Council with opportunities to borrow at lower rates as the Cabinet Member for Finance, Growth and Investment has indicated earlier in the evening.

#### **Supplementary question.**

Councillor Ahammad asked if the Leader had a message to the 62% of residents who voted to leave in the recent EU Referendum.

The Leader corrected the statement insofar as 62% was the overall turnout. He advised that the vote to leave the EU would be felt hardest on those most vulnerable members of the community and consequently this Council would do its utmost to protect its residents no matter how they voted.

#### **24. Non- Attendance of Councillor Liam Smith at Designated Meetings**

(The Chair agreed that this item could be considered at the meeting as a matter of urgency under the provisions of Section 100B(4)(b) of the Local Government Act 1972.)

The Assembly received a report from the Chief Executive regarding the consideration of dispensation under the provisions of Section 85 of the Local Government Act 1972 in respect of Councillor Liam Smith's non-attendance at designated Council meetings since 24 February 2016.

The Leader advised that he was aware of personal reasons that had prevented Councillor Smith's attendance at meetings and proposed that the period within which Councillor Smith must attend a qualifying meeting be extended by one month to 25 September 2016.

The Assembly **resolved** to grant a one-month dispensation for personal reasons to Councillor Liam Smith, in accordance with the provisions of Section 85 of the Local Government Act 1972, who shall be required to attend a qualifying meeting before 25 September 2016 or otherwise cease to be a Member of the Council.

## ASSEMBLY

5 October 2016

<b>Title:</b> Corporate Plan 2016/17	
<b>Report of the Cabinet Member for Community Leadership and Engagement</b>	
<b>Open Report</b>	<b>For Decision</b>
<b>Wards Affected:</b> All	<b>Key Decision:</b> Yes
<b>Report Author:</b> Sal Asghar, Interim Strategy and Performance Manager	<b>Contact Details:</b> Tel: 020 8227 3734 E-mail: <a href="mailto:salauoddin.asghar@lbbd.gov.uk">salauoddin.asghar@lbbd.gov.uk</a>
<b>Accountable Director:</b> Tom Hook, Strategy and Programmes Director	
<b>Accountable Strategic Director:</b> Jonathan Bunt, Strategic Director for Finance and Investment	
<p><b>Summary:</b></p> <p>This report sets out how the Corporate Plan 2016/17 will enable the Council to monitor progress of the delivery of its vision and priorities.</p> <p>This Corporate Plan is a key one-year document that ensures the Council has a co-ordinated approach to delivering the vision and priorities, and makes best use of the resources.</p> <p>The Key Tasks (page 23-25 of the Corporate Plan) have been identified in consultation with Cabinet Members and represent tasks that are integral to the delivery of the overall priorities and running of the Council. Key Performance Indicators (KPIs) have also been developed to monitor performance of services (page 26-27 of the Corporate Plan).</p> <p>Progress against the Key Tasks and KPIs is reported quarterly to Corporate Performance Group (CPG) and Cabinet and every six months to the Public Accounts and Audit Select Committee (PAASC).</p> <p>At its meeting on 19 July 2016, the Cabinet considered and endorsed the draft Corporate Plan 2016/17, subject to a number of enhancements that it agreed should be made to the final version that is now presented to the Assembly.</p>	
<b>Recommendation(s)</b>	
The Assembly is recommended to adopt the Corporate Plan 2016/17 as attached at Appendix 1 to the report.	
<b>Reason(s)</b>	
Although it is not a statutory requirement to produce a Corporate Plan, it is good	

governance to frame the vision for the borough and agree the Council's policy priorities to inform decision making and allocation of resources.

## **1. Introduction**

- 1.1 The Council's vision and priorities were developed and agreed by Assembly in September 2014. The Corporate Plan is an important part of ensuring the Council has a clear focus on delivering the vision and priorities for Barking and Dagenham. The Plan allows the Council to make best use of limited resources in areas that will make the greatest difference in achieving the overall vision and priorities.
- 1.2 The Corporate Plan 2016/17 is integral to the Council's overall performance framework and 'golden thread' which links the vision and priorities through to the key tasks, performance indicators, business plans, team work programmes and individual objectives in appraisals.
- 1.3 The Plan has been developed in order to ensure that the Council's contribution to achieving the priorities is proactive, co-ordinated, resourced in line with the MTFS and monitored so that Members and residents can see progress.

## **2 Monitoring and Reporting**

- 2.1 The Corporate Plan also sets out the Key Tasks and Key Performance Indicators (KPIs) that the Council intends to monitor, in order to track progress and ensure successful delivery of the vision and priorities.
- 2.2 Progress against Key Tasks and KPIs will be reported to and monitored quarterly to Corporate Performance Group (CPG) and Cabinet. They will also be reported six-monthly to Public Accounts and Audit Select Committee (PAASC).

## **3 Consultation**

- 3.1 The Strategy and Performance Team have worked closely with the Corporate Performance Group (CPG) to inform the approach of the Corporate Plan.
- 3.2 The Cabinet considered and endorsed the draft Corporate Plan 2016/17 at its meeting on 19 July 2016, subject to a number of enhancements that it agreed should be made to the final version that is now presented to the Assembly.

## **4 Financial Implications**

Implications completed by: Kathy Freeman, Finance Director

- 4.1 There are no specific financial implications as a result of this report; however in light of current financial constraints it is imperative that Officers ensure that the Key Tasks and KPIs are delivered within existing budgets. These budgets will be monitored through the existing monitoring process to identify and address potential issues and also any benefits as a result of improved performance on a timely basis.



## 5 Legal Implications

Implications completed by: Paul Field, Senior Corporate Governance Solicitor

- 5.1 Assembly agreed the vision and priorities in September 2014. The responsibility for implementing them rests with Cabinet. The delivery of these will be achieved through the tasks set out in the Corporate Plan and monitored quarterly.

## 6 Other Implications

- 6.1 **Risk Management** – There are no specific risks associated with this report. The Corporate Plan and ongoing monitoring will enable the Council to identify risks early and initiate any mitigating action. The Council's business planning process describes how risks are mitigated by linking with the corporate risk register.
- 6.2 **Contractual Issues** – Any contractual issues relating to delivering activities to meet borough priorities will be identified and dealt with in individual project plans.
- 6.3 **Staffing Issues** – There are no specific staffing implications.
- 6.4 **Customer Impact** – The vision and priorities give a clear and consistent message to residents and partners in Barking and Dagenham about the Council's role in place shaping and providing community leadership.
- 6.5 **Safeguarding Children** - The priority **Enabling social responsibility** encompasses activities to safeguard children in the borough and is delivered through the Local Safeguarding Children Board and Children's Trust.
- 6.6 **Health Issues** - The priority **Enabling social responsibility** encompasses activities to support the prevention and resolution of health issues in the borough and is delivered through the Health and Wellbeing Board.
- 6.7 **Crime and Disorder Issues** - The priority **Encouraging civic pride** encompasses activities to tackle crime and disorder issues and will be delivered through the Community Safety Partnership.

**Public Background Papers Used in the Preparation of the Report:** None

### List of appendices:

- **Appendix 1:** Corporate Plan 2016/17

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# Corporate Plan 2016/17









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## Foreword - Leader of the Council



Our borough has changed radically over the last decade and continues to change. We have to respond. We have a long and proud record of providing public services for our community, including good quality housing, schools and care for people from the cradle to the grave.

Since 2010 we have sustained deep cuts in government support. We have already shown that we can do more with less, but austerity is set to continue, and by 2020 we will be spending half of what we had in 2010; this means finding another £63 million in savings.

We face a simple choice: we can do nothing and continue to cut services, or we can find new ways of delivering them. That is our challenge.

We also find ourselves in a unique position as London's growth opportunity. This means an additional 35,000 homes over the next 20 years and a population increase of around 75,000. Growth will happen whether we want it or not. However, there is no guarantee this will benefit local residents; that we will have enough schools, or that jobs will be created. We see the Council's role as harnessing this growth and the borough's potential for the benefit of all, to ensure no one is left behind.

We are not where we could and should be. In areas such as employment, skills, educational attainment, and health, outcomes for residents is well below London averages, and we should all have higher expectations.

Our ambition is to make Barking and Dagenham a stronger, more prosperous place to live, with opportunity for all. To achieve our ambition we need to change the way the Council is run. We need to be less traditional, more innovative and flexible and develop a new relationship with our partners and the communities we serve.

We will be working to make sure that our services are efficient, that we deliver what we say we will and that we listen to our residents. We need to increase the opportunities for them to have their say; we need to do more to work in partnership with community and voluntary organisations to provide services; and we need to enable residents to become less reliant on us.

This level of change demands a different kind of leadership and a different kind of Council. This journey will take time and this plan reflects that by ensuring we continue to focus on the delivery of the vision and priorities through this period of change.

The Corporate Plan is a key document to ensure the Council has a coordinated approach to delivering its vision and priorities, and makes best use of the resources available.

We will combine the enduring core values of the public sector, with the community involvement and flexibility of the voluntary sector, and the commercial-mindedness of the private sector.



**CIlr Darren Rodwell**  
Leader of Barking and Dagenham

# Vision and Priorities

Our vision and priorities represent a shared understanding of what we're seeking to achieve for the borough. They set out our role in place shaping and enabling community leadership within the context of a significantly reducing budget. They have been developed to reflect the changing relationship between the Council, partners and the community.

Our vision for the borough:

## **One borough; one community; London's growth opportunity**

Our priorities:

### **Encouraging civic pride**

- Build pride, respect and cohesion across our borough
- Promote a welcoming, safe, and resilient community
- Build civic responsibility and help residents shape their quality of life
- Promote and protect our green and public open spaces
- Narrow the gap in attainment and realise high aspirations for every child

### **Enabling social responsibility**

- Support residents to take responsibility for themselves, their homes and their community
- Protect the most vulnerable, keeping adults and children healthy and safe
- Ensure everyone can access good quality healthcare when they need it
- Ensure children and young people are well-educated and realise their potential
- Fully integrate services for vulnerable children, young people and families

### **Growing the borough**

- Build high quality homes and a sustainable community
- Develop a local, skilled workforce and improve employment opportunities
- Support investment in housing, leisure, the creative industries and public spaces to enhance our environment
- Work with London partners to deliver homes and jobs across our growth hubs
- Enhance the borough's image to attract investment and business growth

### **Well run organisation**

- A digital Council, with appropriate services delivered online
- Promote equalities in the workforce and community
- Implement a smarter working programme, making best use of accommodation and IT, allowing Members and staff to work flexibly to support the community
- Continue to manage finances efficiently, looking for ways to make savings, generate income, and be innovative in service delivery

For more detail on the vision and priorities please visit the Council's website [www.lbbd.gov.uk/visionandpriorities](http://www.lbbd.gov.uk/visionandpriorities).



Credit: PicturePlus.co.uk





## What we've achieved 2014 to 2016



Investment in new homes and jobs worth over **£1 billion** over the next 20 years



Launch of the **Shared Ownership Scheme** for tenants

**£35 million**

Vicarage Fields redevelopment agreed

**100%** of Children's Centres **Good or Outstanding**



**Gender Equality Charter** launched

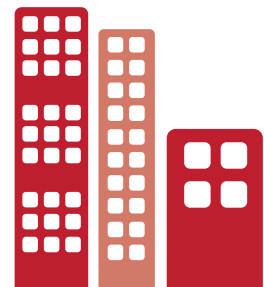


Decent Homes programme has **improved 1,500 homes**



**Coventry University** to open a campus in Dagenham Civic Centre

Work started on **421** of the 1,575 **new flats** on the Gascoigne Estate



**£7.4 million** to install low energy street lights



**7,800 landlords** registered, driving forward improvements in the private rented sector

**Dog DNA Pilot** scheme has reduced level of mess in three of the borough's parks



Dagenham Library voted **library of the year** nationally

# Barking & Dagenham - Our Borough

Over the last 15 years our borough has become one of the fastest-changing communities in Britain.

The population of Barking and Dagenham rose from 164,000 in 2001 to 186,000 in 2011, and an estimated 201,979 in 2015 (ONS mid year estimates 2015). National statistics forecast a population of 220,000 by 2020, and up to 275,000 by 2037.

Change is everywhere, but the Council remains committed to ensuring equality of opportunity for all and establishing a 'one borough' sense of community.

The population is much more diverse than 15 years ago – since 2001 the proportion of the population from minority ethnic backgrounds has increased from 15% to 50%. That proportion is projected to increase to 62% over the next 25 years. We are proud to be a diverse and inclusive borough.

Like other London boroughs, there is also rapid movement of people: between 2012 and 2014 approximately 50,000 new residents came to the borough, and roughly the same number left, meaning that the 'turnover' was almost a quarter of the total population.

The age profile of the population is also changing. The borough has the fourth highest proportion of people aged 10 to 19 in the country and has seen an increase in the 20 to 29 age group of just under a quarter.

We are a young, rapidly growing and increasingly diverse borough. Our aspirations need to reflect that.

## List of sources for infographic on page 9:

- Office of National Statistics 2015 Mid-Year Estimates (Number of residents; Age range of residents; Average age of residents)
- Office of National Statistics 2011 Census (BME population; Born abroad; Most common birthplace; English not first language)
- Office of National Statistics Annual Population Survey October 2014 to September 2015 (Have no qualifications)
- Department of Work and Pensions September 2015 (Unemployment, Employment, Benefits Claimants)
- Land Registry 2016 (Median house price)
- Metropolitan Police Service March 2015 to February 2016 (Crimes)
- Department for Education 2014 (GCSE results)
- Office of National Statistics 2012 to 2014 (Births)
- Office of National Statistics 2014 (Life expectancy)

**201,979**  
Residents  
7th smallest population in London

**54,912**  
under 16s  
Highest proportion in London and the UK

**126,143**  
16s to 64s  
4th lowest proportion in London

**20,924**  
over 65s  
10th lowest proportion in London

**33**  
average age  
Lower than London average (35.9)

**59.5**  
male healthy life expectancy  
Below London average (64)

**54.6**  
female healthy life expectancy  
Below London average (64.1)

**58.1%**  
achieving 5 A\* to C GCSEs  
Below London average (61.5%)

**15.4%**  
have no qualifications  
Above London average (7.8%)

**79.4**  
births per 1000 women of childbearing age  
Above London average (63.3)

**80.1**  
crimes per 1000 people  
Around London average (79.3)

**£326,461**  
median house price  
Below London average (£530,368)

**18.5%**  
English not first language  
Below London average (22.1%) for aged 3+

**10.5%**  
unemployment  
Above London average (6.4%)

**64.9%**  
employment  
Below London average (72.3%)

**14.9%**  
DWP benefits claimants  
Above London average (10.7%)

**49.3%**  
BME population  
Below London average (55.1%)

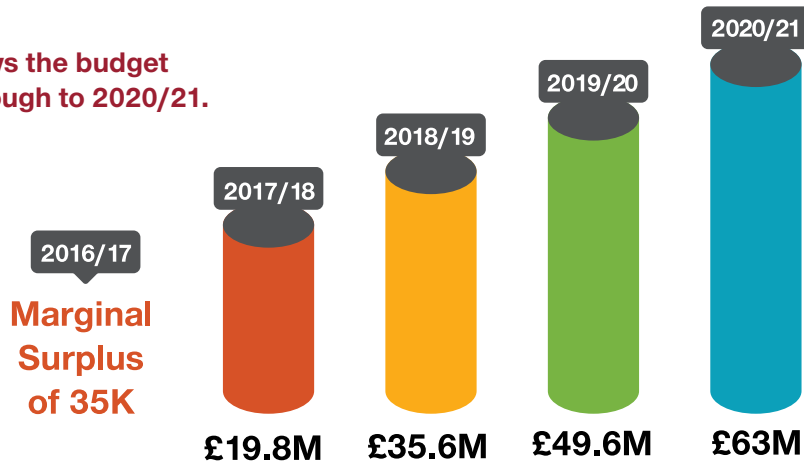
**30%**  
born abroad  
Below London average (36.7%)

**4.7%**  
Nigeria most common birthplace outside the UK, followed by India and Pakistan

# Our Budget

By 2020 the cuts in funding mean that the Council will have roughly half the amount of money that we had to spend in 2010. At the same time, the pressures caused by the growing population and more complex needs mean that we will need an additional £50 million to meet rising demands. Overall we estimate that, if we did nothing, there would be a shortfall in our budget of £63 million by 2020/21.

**Figure 1. Shows the budget pressures through to 2020/21.**



**Figure 2. Where our money comes from**

As you can see below, your Council Tax is only a part of the money we receive and use to fund the many services that we provide to you.

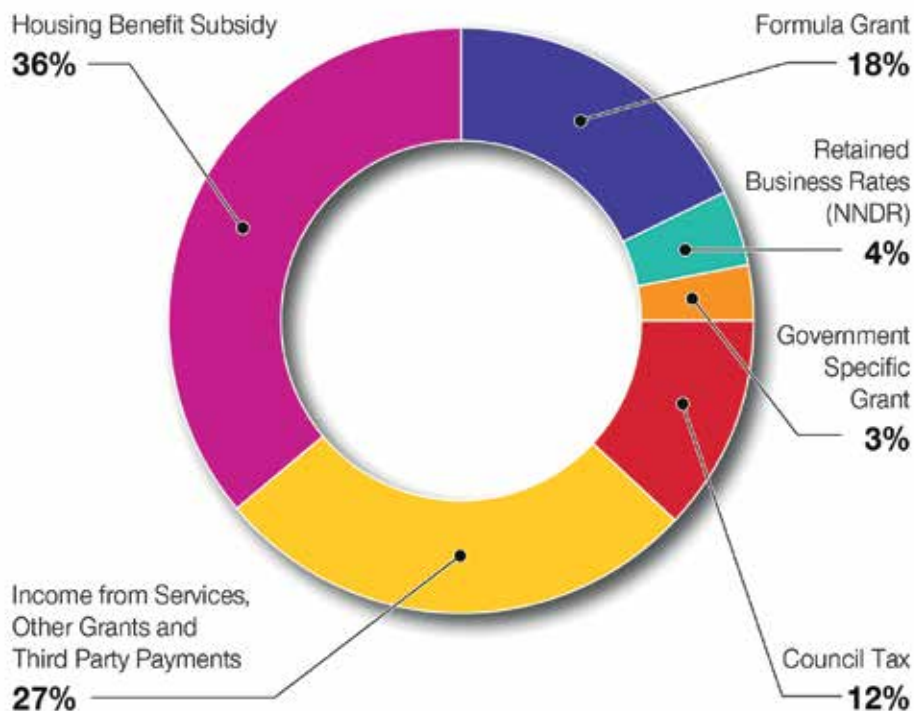
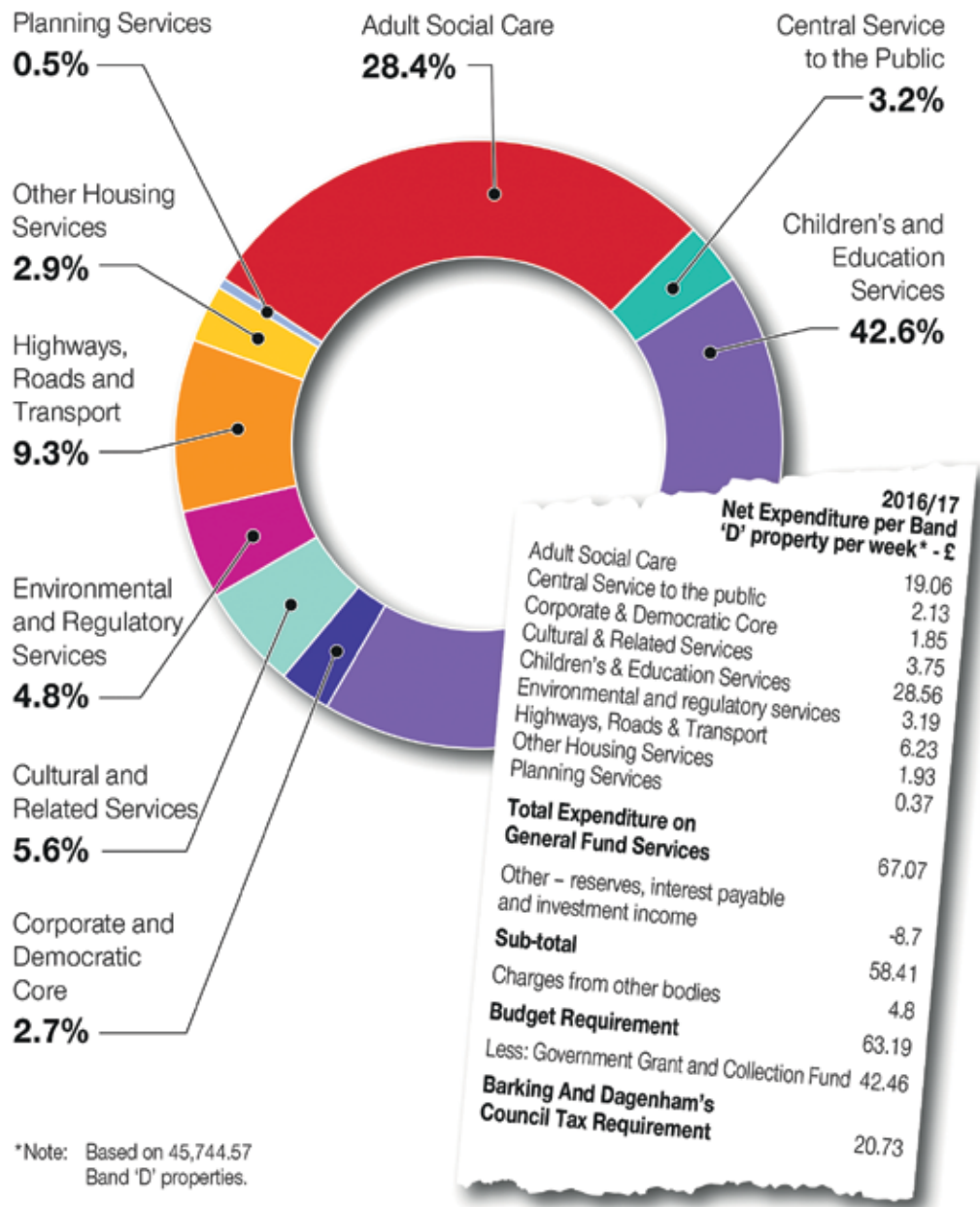


Figure 3. Where your money goes



## National Policy Context

The Government is also implementing reforms in national policy and legislation that will have a major impact on Council services, residents and local businesses. They include:

- Reform of the housing and planning systems.
- Welfare reform, including a reduction in the cap on household benefits, and a freeze on working age benefits.
- Reform of adult social care, and health and social care integration.
- Promoting 'devolution deals' at regional or sub-regional levels.
- Proposals for all schools to become academies.

Those changes will have a major impact on many of the traditional approaches of the Council and the services people are accustomed to receiving.

The combined impacts of austerity, population change and government policy mean that we can no longer afford to meet the needs of our residents by spending more money on the kinds of services we currently provide.

Instead we need to re-focus what we do so that we identify the root cause of need and tackle it, so that people have a better chance of living more independently. Our job must be to build resilience so that people are better able to help themselves.

### The European Union (EU) Referendum

The EU referendum on 23rd June 2016 marked a significant point in Britain's history with the Country voting to leave the EU. The immediate impact of this decision was visible through the effect on the stock market and the value of the pound. But the decision may have far reaching consequences in a number of areas, the exact impact of which is still uncertain. The Council will continue to monitor the ramifications of 'Brexit' and any resulting implications for local government. The Council is clear that we will continue to ensure our residents are supported and 'No one is left behind'.

## Expectations and Outcomes

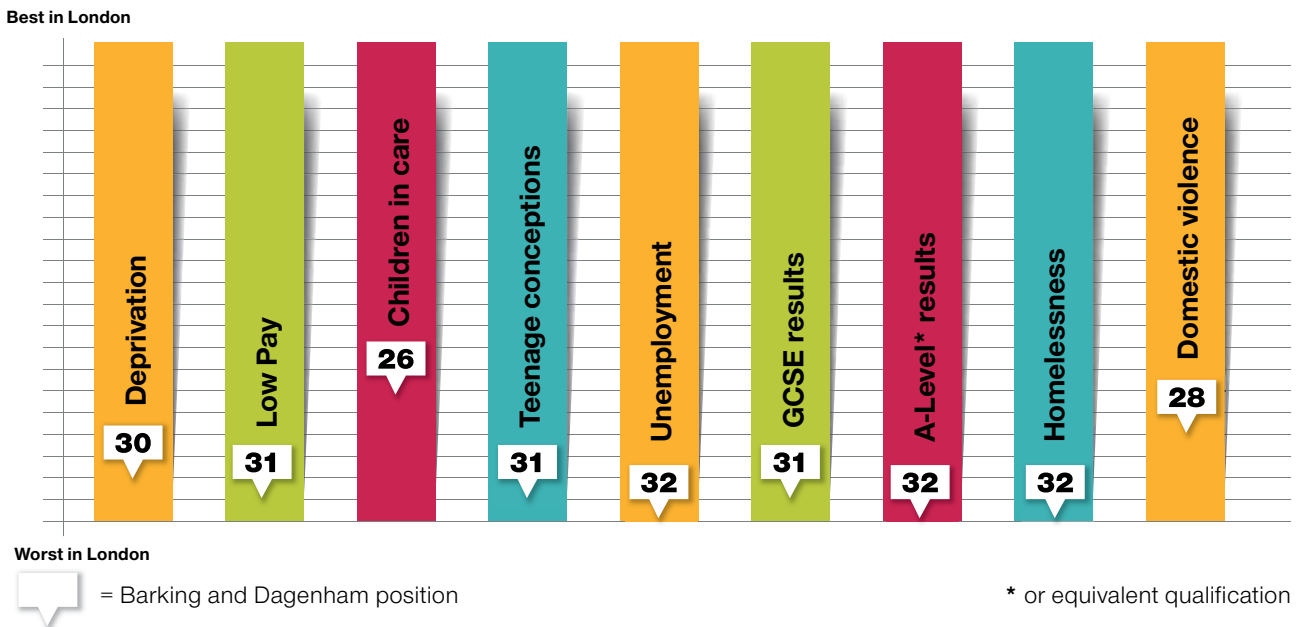
We also need to change because what we have done in the past is not good enough in meeting what our residents need and expect.

In the recent residents survey 70% of our residents said that they were satisfied with the area, compared to 86% for London residents generally. Only 53% said that the Council listens to, or acts on, the concerns of local residents. Lack of confidence in Council services undermines the trust of local people.

Our residents are at the bottom of too many London league tables. People in our borough die earlier, have poorer health, and lower levels of education and skills than in most other London boroughs. Too many are insufficiently skilled, too many are in low paid work, too many struggle to find suitable accommodation to live in.

On many measures of health and well-being, our residents have significantly worse health outcomes than national averages – including lower life expectancy, and higher rates of obesity, diabetes, and smoking prevalence.

**Figure 4. How did Barking and Dagenham compare to other London boroughs in 2015?**



## Our Response

In summer 2015, the leadership of the Council launched two major pieces of work:

- A panel of independent experts – the Growth Commission - to review the Council's ambition to be London's growth opportunity, and to recommend how to maximise the contribution of the Borough and our people to the London economy. Their report was published in February and can be viewed online: [www.lbbd.gov.uk/growthcommission](http://www.lbbd.gov.uk/growthcommission)
- We set up our 'Ambition 2020' programme within the Council to re-examine every aspect of what the Council does and how we are organised visit [www.lbbd.gov.uk/transformation](http://www.lbbd.gov.uk/transformation)

## Our Principles

The findings of the independent Growth Commission will help us to establish a blueprint for transforming the borough over the next 20 years and beyond. Building on what the Commission proposed, we have committed ourselves to a set of principles.

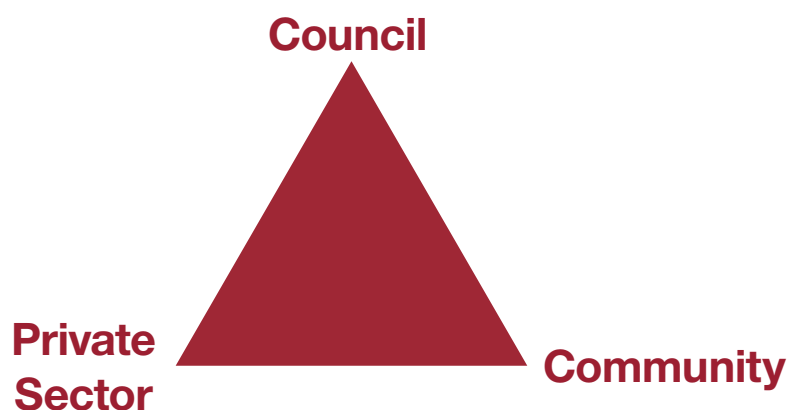
We will:

- Develop with partners a 20-year vision for the borough, backed by a series of measurable goals.
- Support the renewal of civic culture through much more active involvement of local people and communities, organised and empowered to support and challenge the public and private sectors.
- Develop the housing offer in the borough to reflect London's diversity-including social housing for rent, affordable sub-market stock, a well-regulated private rented sector and a substantially increased stock of owner-occupied housing.
- Increase a vibrant local business community providing a home for local entrepreneurs and businesses, large and small from around the world.
- Leave no-one behind, ensuring that everyone has the opportunity to fulfil their potential and benefit from the borough's growth.
- Ensure that the local community and businesses, as well as the Council and other public sector organisations, each play an appropriate leading role.
- Benchmark everything the Council does against the excellence that is part of the best of the Borough's history in housing and manufacturing.
- Take decisions based on the very best available evidence.



## Our approach

Our Council will combine the enduring core values of the public sector, with the community involvement and flexibility of the voluntary sector, and the commercial-mindedness of the private sector.



Our fundamental values of public service, integrity, and social justice will continue to underpin everything the Council does. But we need the full involvement of local people to build relationships of trust, and the flexibility to respond in ways which help to break the cycle of dependence. We have to be more commercially-minded and entrepreneurial so that our services can be financially self-sufficient wherever possible.

In short, we must transform our organisation to work in a very different way. Our Council of the future will need to excel at five things:

- **Providing consistently outstanding customer service** – We need to improve how customers get access to information and services and find innovative ways to enhance the customer experience and build trust whilst reducing demand and therefore cost.
- **Shaping a place that people choose to live in** – That means creating and maintaining areas that are attractive and affordable. That includes excellent schools, a safe and clean environment, culture and leisure facilities, and heritage.
- **Being commercially minded and financially self-sufficient** – Making our Council commercially astute, with the capability to innovate and to maximise income, and a constant drive to improve our efficiency and productivity.
- **Building public engagement, greater responsibility and civic pride** – This includes a focus on clean streets and enforcement, holding private sector landlords to account for the condition of property they own, and running a wide and varied Council events programme promoting a sense of community and attracting people to the borough.
- **Reducing service demand** – A coordinated approach to reducing demand through early and effective intervention including key services such as social care, housing and integrated health.

We have proposed a new operating model for the Council, moving away from an organisation which is designed around professional service silos, to one that is designed around what we need to achieve for our residents. Consultation with residents and stakeholders will be ongoing through 2016/17.

# Transforming the Council

Our transformation programme began in summer 2015, designed to create a sustainable organisation that can live within its means; tackle the challenges the borough faces, respond to the Growth Commission findings and deliver our Council's vision.

The starting point was the challenge of finding £63 million in savings over the next 4 years, on top of the £90 million savings which we have had to find since 2010.

Traditionally, local authorities reduce spending by department. We managed to do that between 2010 and 2014. But we cannot continue to do that. Other local authorities also outsource or privatise services and dramatically reduce the size of the workforce. We have no desire to take those paths.

We will no longer have separate functional departments or directorates. We will shape our organisation around the needs of people, the place, and our goals.

The delivery of services will be undertaken by a range of 'Service Delivery Blocks'. Some of them we propose should be in-house, and some should be at arm's length, so that they are able to generate the income to become self-funding and to re-invest.

Figure 5. Arm's length service delivery blocks



Figure 6. In-house service delivery blocks







## Our Values

The Council has developed values which will be embedded across the organisation and will underpin all Council activity. These values have been developed by staff and represent how the Council aims to conduct its business.

### DRIVE

**D**eliver our best every day – and do what we have promised

**R**espond in a prompt, positive way to our community's needs

**I**nspire others with our attitudes and actions

**V**alue people for who they are and what they can do

**E**ngage with others to improve our resilience and flexibility

## Our Performance

### Reorganising Member portfolios to reflect future provision

We propose to establish a new operating model for the Council, moving away from an organisation which is designed around professional service silos, to one that is designed around what we need to achieve for our residents. In order to deliver this approach we have redesigned Member portfolios around functions rather than the traditional service based approach. This will allow Members to champion the transformation and continue to provide residents with the support they require. The new Member portfolios are:

- Community Leadership and Engagement
- Equalities and Cohesion
- Environment and Street Scene
- Enforcement and Community Safety
- Social Care and Health Integration
- Educational Attainment and School Improvement
- Finance, Growth and Investment
- Economic and Social Development

### Monitoring and reporting

The key tasks and KPIs identified for 2016/17 will be monitored at a number of different meetings ensuring underperformance is tackled and that the process leads to service improvement. The portfolio holder Corporate Performance and Delivery will be responsible for performance management of the corporate plan objectives and organisational health measures. The key tasks and KPIs will be reported quarterly to:

- Corporate Performance Group
- Portfolio holder meeting
- Cabinet
- Public Accounts and Audit Committee

## Developing a 'Borough Manifesto'

Over the next 12 months, we will lead the development of the 'Barking and Dagenham Borough Manifesto'. The manifesto will be developed in conjunction with partners and the community and will set out a 20-year vision for the borough. The vision for the borough needs to be shared and have collective agreement with everyone committing to play their part.

We will ensure that our progress in delivering the 'Borough Manifesto', and the other recommendations, is reviewed and reported publicly on an annual basis. Once agreed, the key targets in the 'Borough Manifesto' will provide the framework for managing our performance and the accountability of others for achieving them.

## Resident survey

We are committed to having an evidence led approach to decision making, one which takes into account the views of residents. That is why we commissioned a resident survey in late 2015 to understand the views of residents and gauge resident satisfaction with Council services. The survey is a useful tool for the Council to identify areas for improvement and where to focus resources. This evidence based approach will ensure that the limited resources the Council has at its disposal are spent in areas that really matter and will make the greatest difference to residents. We will commit to running the survey annually to ensure the views of residents help shape services and lead to improvement.

## Equalities

During the course of the year we will develop an Equality Strategy for the borough. This will set out our strategic objectives ensuring that we support and celebrate our diverse and changing population and that all people who live, work, study and visit our borough are treated equally and enjoy equal opportunities.

We will work to eliminate discrimination in Barking & Dagenham based on age, gender, sexuality, disability, religion & belief, ethnicity, gender reassignment, marriage & civil partnership, and pregnancy & maternity.

The Council's approach to equalities is embedded in the decisions we make as an organisation and is fully integrated into our decision-making processes and business planning.

Changes to policies and services are analysed in order to assess the potential equalities impacts and risks before final decisions are taken.

We will use the information we hold about residents to break down by protected characteristics wherever such analysis helps to improve our services and intervene in a more intelligent manner.









# What we will deliver in 2016/17

## Encouraging civic pride

### Build pride, respect and cohesion across our borough

1. Through extensive consultation develop a Borough Manifesto setting out a vision for Barking and Dagenham in 2035
2. Publish an Equality Strategy for the borough that seeks to support and celebrate our diverse borough
3. Promote and embed the Gender Equality Charter and Women's Empowerment Month
4. Ensure Members and staff are appropriately trained in equalities issues
5. Celebrate our diverse heritage by promoting the donate a flag initiative
6. Develop a programme to make the Council an exemplar equalities employer

### Promote a welcoming, safe, and resilient community

7. Create a single programme of events for the Council and community showcasing the best of the borough
8. Revitalise the Council's approach to engagement and consultation
9. Develop new partnership arrangements for the borough

### Build civic responsibility and help residents shape their quality of life

10. Consult on and publish a borough-wide parking strategy
11. Create a new self-funding Enforcement Service using data and insight to target interventions and maximise impact (subject to public consultation)
12. Ensure the Council's Private Sector Licensing Scheme is working effectively and maximise enforcement activity using existing powers against rogue landlords
13. Progress the Civic Pride agenda through a series of behavioural change campaigns
14. Publish a new Waste Strategy and review the refuse service to meet strategic aims including a waste reduction campaign that seeks to increase Reduce, Reuse, Recycling awareness

### Promote and protect our green and public open spaces

15. Develop a street and open space cleanliness and community pride campaign that improves civic pride and resident's perceptions of the borough
16. Develop a needs based targeted approach to street and open space cleanliness
17. Establish a Highways Improvement Strategy and funded programme with the intention of improving conditions and perceptions of the quality of roads and pavements
18. Implement a programme of work to reduce street clutter

### Narrow the gap in attainment and realise high aspirations for every child

19. Seek to ensure all young people are in education, employment or training
20. Work with partners (particularly schools) to get more young people to go on to study at 18 and ensure all young people achieve good GCSE and 'A' level results

# What we will deliver in 2016/17

## Enabling social responsibility

### Support residents to take responsibility for themselves, their homes and their community

21. Bring forward and consult on proposals to establish a Community Solutions service solving the root cause of demand, not servicing the symptom (subject to public consultation)
22. Develop plans for a reinvigorated community and voluntary sector

### Protect the most vulnerable, keeping adults and children healthy and safe

23. Develop joined up initiatives to deliver additional support to vulnerable residents during periods of severe weather
24. Bring forward transformation proposals for children and adults social care, disability services (subject to public consultation)
25. In redesigning children's social care ensure new arrangements deliver improved outcomes for children and young people whilst delivering a balanced budget through initiatives such as improving the recruitment and retention of social workers
26. Ensure that a range of accommodation options are available to support the delivery of day care
27. Ensure that there is an organisational focus on safeguarding vulnerable adults and children and young people through appropriate governance, an updated Domestic and Sexual Violence Strategy and a focus on child sexual exploitation

### Ensure everyone can access good quality healthcare when they need it

28. Ensure the public health grant is effectively targeted to improve health outcomes and implement a range of behavioural change campaigns to help tackle issues such as obesity, smoking, substance misuse, teen pregnancy and low take up of vaccinations
29. Explore the development of an Accountable Care Organisation with health partners

### Ensure children and young people are well-educated and realise their potential

30. Ensure every child attends a 'good' or 'outstanding' school, focusing on the schools that are currently 'requires improvement'
31. Create 500 new school places for September 2016 and 300 for September 2017
32. Work with schools to improve teacher recruitment and retention
33. Ensure a focus on the needs of vulnerable children in all areas of education including those with Special Educational Needs (SEN) and those looked after

### Fully integrate services for vulnerable children, young people and families

34. Ensure that the troubled families approach is successfully embedded to provide holistic and preventative solutions
35. Implement the recommendations of the Youth Justice Board (YJB) and Her Majesty Inspector of Prisons (HMIP) inspection with regard to the Youth Offending Service
36. Ensure corporate parenting responsibilities are being successfully undertaken

# What we will deliver in 2016/17

## Growing the borough

### Build high quality homes and a sustainable community

37. Ensure the agreement and publication of a new Local Plan for the borough, taking forward regeneration plans and ensuring high quality build for all new developments

### Develop a local, skilled workforce and improve employment opportunities

38. Develop and implement an Employment and Skills Strategy

### Support investment in housing, leisure, the creative industries and public spaces to enhance our environment

39. Publish and implement a new Heritage Strategy
40. Take forward proposals for the reinvigoration of Abbey Green and the development of an East London Heritage Museum
41. Develop a new HRA business plan and capital investment programme
42. Deliver the Youth Zone for Parsloes Park

### Work with London partners to deliver homes and jobs across our growth hubs

43. Implement plans for new homes across the borough including schemes in:
  - Barking Town Centre
  - Riverside
  - Chadwell Heath
  - Ford Stamping Plant

### Enhance the borough's image to attract investment and business growth

44. Develop and take forward transport and infrastructure developments to support and drive growth including:
  - the A13 Tunnel
  - Crossrail
  - Barking Station upgrade
  - Barking Riverside links
  - C2C stopping at Dagenham East
  - Lower Roding crossing
  - Thames crossing
45. Take forward Growth Commission proposals relating to business through the development of a Business Development Strategy

### Cross-cutting deliverables underpinning wider delivery

46. Ensure that the 2016/17 budget is delivered and a MTFs (Medium Term Financial Strategy) agreed
47. Set a balanced budget for 2017/18
48. Ensure the delivery of the Council's transformation programmes (subject to public consultation)
49. Maximise income collection through rents, Council Tax and the commercialisation of appropriate services
50. Develop and implement a new Customer Access Strategy

<b>Cabinet Member Portfolio</b>	<b>Key Performance Indicators 2016/17</b>
<b>Community Leadership and Engagement</b>	1 The number of active volunteers 2 The percentage of respondents who believe the Council listens to concerns of local residents * * with additional responsibility for all Resident's Survey indicators 3 Impact/Success of events evaluation
<b>Equalities and Cohesion</b>	4 The percentage of Council employees from BME communities 5 The percentage of residents who believe that the local area is a place where people from different backgrounds get on well together
<b>Environment and Street Scene</b>	6 The weight of fly tipped material collected 7 The weight of waste recycled per household 8 The weight of waste arising per household
<b>Enforcement and Community Safety</b>	9 ASB incidents reported to the Council 10 MOPAC 7 - Burglary, robbery, criminal damage, theft from person, theft of motor vehicle, theft from motor vehicle, violence with injury 11 The number of properties brought to compliance by private rented sector licensing 12 The percentage of fixed penalty notices paid/collected
<b>Social Care and Health Integration</b>	13 The number of leisure centre visits 14 The total Delayed Transfer of Care (DTOC) Days in month (per 100,000) 15 Admissions into permanent care 16 91 days at home after discharge 17 Number of smoking quitters aged 16 and over through cessation service 18 Percentage uptake of MMR (measles, mumps and rubella) vaccination (2 doses) at 5 years old 19 The number of children and adult referrals to healthy lifestyle programmes 20 Those aged 45-60 who receive Health Check including cardio and lung function test 21 Number of children subject to child protection plans 22 Care Leavers in employment, education or training 23 Number of turned around troubled families

Cabinet Member Portfolio	Key Performance Indicators 2016/17
<p><b>Educational Attainment and School Improvement</b></p>	<p>24 The percentage of 16 to 18 year olds who are not in education, employment or training (NEET)</p> <p>25 The percentage of pupils achieving 5 GCSE grades A*-C (including Maths and English)</p> <p>26 The percentage of schools rated as 'good' or 'outstanding'</p>
<p><b>Finance, Growth and Investment</b></p>	<p>27 The number of new homes completed</p> <p>28 Of the number of new homes completed, how many will be sub-market?</p> <p>29 The number of new homes that have received planning consent</p> <p>30 The time taken to process Housing Benefit/Council Tax Benefit change events</p> <p>31 The percentage of Member enquiries responded to within deadline</p> <p>32 The average number of days lost due to sickness absence</p> <p>33 The percentage of staff who are satisfied working for the Council</p> <p>34 The current revenue budget account position (over or under spend)</p>
<p><b>Economic and Social Development</b></p>	<p>35 Repeat incidents of domestic violence (MARAC)</p> <p>36 The percentage of economically active people in employment</p> <p>37 Average number of households in Bed and Breakfast accommodation over the year</p> <p>38 The number of households in Temporary Accommodation over the year</p> <p>39 Percentage satisfaction of customers who have received a service provided by the Council</p> <p>40 Mitigation of welfare reform changes on specific number of residents</p>

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**Cover images:**

London bus at Heathway, Dagenham

An aerial photo of Dagenham

Seth Lakeman at the Barking Folk Festival 2016

@Jeffgphoto@outlook.com

A view of Barking Town Hall clock tower



**INVESTORS  
IN PEOPLE** | Bronze

## ASSEMBLY

5 October 2016

<b>Title:</b> Council Constitution - Updates	
<b>Report of the Chief Executive</b>	
<b>Open Report</b>	<b>For Decision</b>
<b>Wards Affected:</b> All	<b>Key Decision:</b> No
<b>Report Author:</b> Alan Dawson, Democratic Services Manager	<b>Contact Details:</b> Tel: 020 8227 2348 Email: alan.dawson@lbbd.gov.uk
<b>Accountable Director:</b> Fiona Taylor, Director of Law and Governance and Monitoring Officer	
<b>Accountable Strategic Director:</b> Chris Naylor, Chief Executive	
<p><b>Summary:</b></p> <p>This report advises on a number of updates to the Council's Constitution, one of which requires the Assembly's approval in line with the review / revision arrangements set out in paragraph 2 of Part 7 of the Constitution.</p> <p>The amendment requiring the Assembly's approval relates to the primary location of Council meetings. In view of the new webcasting facilities at the Town Hall, Barking which are due to be fully functional from Autumn 2016 and accessibility issues at the Civic Centre, Dagenham from October 2016 relating to the lease to the University of Coventry, it is proposed that the Town Hall be designated as the primary location for all Council meetings. Provision will remain for other venues such as the Civic Centre and Barking Learning Centre to be used in certain circumstances where meetings are not webcast or where there are availability issues at the Town Hall. The Chief Executive will be responsible for agreeing those arrangements. The full revised wording is set out in paragraph 2.2 of the Meeting Rules attached at Appendix 1.</p> <p>A schedule detailing the full list of updates is at Appendix 2. These updates, which have been implemented by the Monitoring Officer in accordance with the Constitution review / revision arrangements, also include amendments to reflect the deletion of the post of Corporate Director of Children's Services following the retirement of Helen Jenner and the transfer of those responsibilities to Anne Bristow, Strategic Director of Service Development and Integration.</p>	
<b>Recommendation(s)</b>	
The Assembly is recommended to:	
(i) Approve the amendment to paragraph 2.2 of the Council's Meeting Rules (Chapter 3, Part 2 of the Constitution) regarding the designation of the Town Hall, Barking as the primary location of Council meetings; and	

- (ii) Note the schedule of amendments to the Constitution as set out in Appendix 2 to the report.

**Reason(s)**

To accord with the requirements of Part 7 of the Council Constitution.

**1. Financial Implications**

Implications completed by: Kathy Freeman, Finance Director

- 1.1 There are no direct financial implications arising from this report.

**2. Legal Implications**

Implications completed by: Paul Feild, Senior Governance Lawyer

- 2.1 The Local Government Act 2000 requires Councils to produce, maintain and review the Constitution document which sets out the rules, codes, protocols and schemes by which the Council operates.

**Background Papers Used in the Preparation of the Report:**

- Council's Constitution (<http://modern.gov.barking-dagenham.gov.uk/ieListMeetings.aspx?CId=626&Year=0&Info=1>).

**List of appendices:**

- **Appendix 1** - Revised Meeting Rules (Chapter 3, Part 2 of the Constitution)
- **Appendix 2** - Full schedule of amendments



## Part 2 – The Articles

### Chapter 3 – Meeting Rules - General

#### 1. Introduction

- 1.1 Unless otherwise stated in the specific rules for the Assembly and other committee meetings, the arrangements below will apply to all meetings of the Council.

#### 2. Programme of Council Meetings

- 2.1 The Chief Executive shall be responsible for agreeing the programme of Council meetings for the municipal year following consultation with the Leader. The programme of meetings shall follow a similar pattern each year unless changes are agreed by the Chief Executive. The annual programme of meetings may be varied to take account of Parliamentary, Local or other elections occurring during the period covered.

~~[2.2 Public accessibility shall be a key factor in determining the suitability of venues for meetings and, with that in mind, meetings shall generally take place at the Civic Centre, Dagenham or Town Hall, Barking.]~~

- 2.2 Council meetings shall typically take place at the Town Hall, Barking due to the availability of webcasting facilities and public accessibility issues. Other venues, such as the Civic Centre and the Barking Learning Centre, may also be used in certain circumstances where meetings are not webcast and/or where there are availability issues at the Town Hall. The Chief Executive shall be responsible for agreeing those arrangements.

- 2.3 As a general rule, meetings shall take place on a Monday, Tuesday or Wednesday, commencing at 7.00pm or such other time as agreed by the majority of the membership of a Committee. Meetings on Thursdays should finish by 5.00 pm (to accommodate councillors' ward surgery commitments) and there are usually no meetings on Fridays, with the exception of the Ceremonial Council.

#### 3. Notice of Summons and Cancellation / Postponement of Meetings

- 3.1 The Chief Executive will give notice to the public of the date, time and place of any meeting in accordance with the Access to Information Rules.
- 3.2 At least five clear working days before a meeting, the Chief Executive will send a summons to every Councillor giving the date, time and place of each meeting and specify the business to be transacted, in accordance with the requirements of the Local Government Act 1972. The summons will be accompanied by such reports as are available at that time.
- 3.3 The Chief Executive may cancel or postpone any meeting prior to the issue of public notice of the meeting where, after consultation with the Chair, he/she considers that there is insufficient business to transact or where an event

occurs which he/she considers would make it inappropriate to hold the meeting on the intended date.

- 3.4 The Chief Executive may also cancel or postpone any meeting after the issue of public notice but only in exceptional circumstances and subject to any statutory requirements.
- 3.5 In all instances where a meeting is cancelled or postponed the Chief Executive shall give appropriate notice to Councillors, the public and local press.

**4. Person Presiding**

- 4.1 In this procedure, reference to the Chair shall include reference to the person presiding at the meeting or part of the meeting where the Chair, and/or the Deputy Chair, is absent or unable to act, and the person presiding shall have all the powers of the Chair for the purpose of the conduct of the meeting or item of business.
- 4.2 This applies when neither the Chair nor the Deputy Chair are present or able to act in respect of any meeting or particular item of business, and it is necessary to elect a person to preside in their absence.
- 4.3 The Chief Executive, or in his/her absence an officer on behalf of the Chief Executive, shall exercise the powers of the Chair in respect of the election of a Member to preside (but shall not have a first or casting vote) and shall invite nominations from Members and conduct an election for a person to preside at the meeting or in respect of the particular item, as necessary.
- 4.4 Where there is an equality of votes on such election, the Chief Executive or his/her representative may adjourn the meeting for up to 15 minutes. If after such adjournment, there is still an equality of votes, the matter shall be determined by the drawing of lots.
- 4.5 The Chair shall be responsible for:
- upholding and promoting the purposes of the Constitution
  - interpreting the Constitution where necessary, having regard to advice from officers as appropriate;
  - ensuring that the business is carried out efficiently and with regard to the rights of Councillors and the interests of the community.

**5. Quorum**

- 5.1 A quorum is the number of Members needed to enable a meeting to proceed. Unless specified in the relevant Articles, the quorum shall be one quarter of the membership (rounded up) or a minimum of two Members, whichever is the greater.
- 5.2 If the meeting is not quorate 15 minutes after the published start time, the business shall be adjourned to the next scheduled meeting or to a date to be arranged.

5.3 If a quorum is lacking at any time after a meeting has started, the meeting shall be suspended for up to 15 minutes, after which time if a quorum is still not achieved, the meeting will end. Any items of business remaining on the agenda for that meeting will be held over to the next scheduled meeting or to a date to be arranged.

5.4 Members present at an inquorate meeting can, if they feel there is any merit in doing so, discuss issues but strictly on an informal basis only. The minutes will make only brief reference to any such discussions.

## **6. Order of Business**

6.1 The Chair may, at his/her discretion, vary the published order of business at a meeting if it is considered to be in the best interests.

## **7. Duration of Meetings**

### **7.1 Termination of Meetings**

7.1.1 If the business of the meeting has not been concluded after two hours of its commencement, the proceedings may be extended for a reasonable further period, with the agreement of a majority of the Members present. Any unfinished business will be referred to the next meeting.

### **7.2 Disposal of remaining business**

7.2.1 The proceedings of the meeting may be concluded earlier with the agreement of the majority of the Members present. Any unfinished business will be referred to the next meeting.

## **8. Minutes**

### **8.1 Signing the minutes**

8.1.1 The Chair will, at the next suitable meeting, move that the minutes of the previous meeting be signed as a correct record. The only part of the minutes that can be discussed is their accuracy. If approved by the meeting, the Chair will then sign the minutes.

### **8.2 Form of Minutes**

8.2.1 Minutes will be a concise and accurate record of the essence of the discussions and the decision, in a form that can be clearly understood by a member of the public.

8.2.2 The form of minutes may vary depending on the type of meeting but shall not be a verbatim record, save for motions and amendments which shall be recorded in the exact form in which they are put to the meeting.

8.2.3 The Chair will sign the minutes of the proceedings at the next suitable meeting. The Chair will move that the minutes of the previous meeting be

signed as an accurate record. The only part of the minutes that can be discussed is their accuracy.

8.2.4 Minutes will be made available for public inspection in accordance with statutory requirements.

8.2.5 The minutes will be the formal record of attendance at meetings by Members.

## **9 Point of Order**

9.1 A Member may raise a point of order at any time. The Chair will hear them immediately. A point of order may only relate to an alleged breach of the Council Procedure Rules or the law. In relation to a breach of the law, the Member must indicate the Rule or law and the way in which he/she considers it has been broken. The ruling of the Chair on the matter will be final.

## **10. Voting**

### **10.1 Majority**

10.1.1 Unless this Constitution provides otherwise, any matter will be decided by a simple majority of those Members eligible to vote and present in the room at the time.

### **10.2 Method of Voting**

10.2.1 Unless a recorded vote is required under paragraph 10.3 or 10.4 below, voting shall be by the show of hands or, if there is no dissent, by the affirmation of the meeting.

10.2.2 At his/her discretion, the Chair may require that any available electronic voting system is used.

### **10.3 Recorded vote**

10.3.1 Notwithstanding Rule 10.4, any five Members present at the meeting may require the individual votes on a decision to be recorded in the minutes of the meeting. The procedure for a recorded vote shall be as follows:

- The Chair shall put the motion and the Chief Executive (or his/her representative) shall call out the names of Members and record their votes or abstentions.
- The Chair shall declare the result of the vote and the vote of each Member shall be recorded in the minutes.

10.3.2 The Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014 require that immediately after any vote on the budget or council tax is taken at a budget decision meeting of an authority, the individual votes on a decision must be recorded in the minutes of the meeting

**10.4 Right to require individual vote to be recorded**

10.4.1 This is a mandatory standing order under the Local Authorities (Standing Orders) Regulations 1993 and cannot therefore be waived. Where any Councillor requests it immediately after the vote is taken, their vote shall be recorded in the minutes.

**10.5 Voting on appointments**

10.5.1 If there are more people nominated for any position(s) than there are position(s) to be filled and there is not a clear majority of votes in favour of the required number of people, then the name of the person with the least number of votes will be taken off the list and a new vote taken. The process will continue until there is a majority of votes for one person. Where there is an equality of votes for a person to continue in the appointment process, a vote shall be taken between those candidates having an equality of votes to determine which candidate shall continue in the appointment process.

**10.6 Chair's casting vote**

10.6.1 If there are equal numbers of votes for and against, the Chair will have a second or casting vote. There will be no restriction on how the Chair chooses to exercise a casting vote.

**11. Attendance and Speaking at Meetings by Councillors not Formally Appointed to the Meeting**

11.1 A Councillor may attend any Member-level meeting to which they have not been appointed, but they cannot vote at that meeting. Unless otherwise stated or provided for in the rules for particular meetings, they may speak at the meeting at the discretion of the Chair.

11.2 Similarly a Councillor may stay for the whole meeting, unless asked to leave for specific reasons (ie. consideration of confidential or exempt information) which will be explained by the Chair and recorded in the minutes. Councillors must respect the confidentiality of the discussions in any non-public part of any meeting and of any papers which are restricted from publication.

**12. Speaking by the Public at Meetings**

12.1 Members of the public can speak at certain meetings under the agreed procedures for those meetings and at other times at the discretion of the Chair.

**13. Conduct/Disturbance at Meetings**

13.1 It is the responsibility of the Chair to keep order at meetings.

13.2 Councillors are expected to behave in a professional manner and to respect the ruling of the Chair.

- 13.3 If a Councillor persistently misconducts him or herself by behaving irregularly, offensively or improperly, or using inappropriate language, or by disregarding the Chair and knowingly or deliberately obstructing the business, in breach of the Councillors' Code of Conduct, the Chair, or any other Councillor, may move that the Councillor be no longer heard. If seconded, the matter will be put to the vote and determined without discussion. The Councillor concerned cannot vote in these circumstances.
- 13.4 If the Councillor concerned continues his/her misconduct, the Chair may either move that the Councillor leaves the meeting or that the meeting be adjourned for a period which the Chair feels will be appropriate to contain the problem. Such motions must be seconded and determined as above.
- 13.5 If a member of the public interrupts a meeting, the Chair will ask them not to do so and warn them that if the interruption continues, the person will be required to leave. If the person continues to interrupt, the Chair can order him/her to leave the meeting. If necessary, the assistance of staff will be sought to escort the person out of the building.
- 13.6 Where there is a general disturbance in any part of the room where a meeting is being held, the Chair may, at his/her discretion, order that it be cleared. If the general disturbance is considered by the Chair to be such that the meeting cannot reasonably continue, he/she shall adjourn the meeting for a certain period or until another day, whichever is felt to be most appropriate in the circumstances.
- 13.7 The Council's security staff and/or the Police will be called to assist in any situation if necessary.

**14. Exclusion of the Public and Press**

- 14.1 Members of the public and press may only be excluded from a public meeting in accordance with the Access to Information Rules at Chapter 17 or Rule 11 above.

**15. Filming, Photography and the Use of Social Media at Council Meetings**

- 15.1 The Council welcomes the filming, photography and the use of social media at its meetings as a means of reporting on its proceedings because this helps to make the Council more transparent and accountable to the local community.
- 15.2 The overriding principle is that the proceedings of any meetings should not be disrupted by filming, photography or the use of media tools by members of the press and public, or by Councillors.
- 15.3 Chapter 6 of Part 5 of the Constitution sets out the procedures in respect of filming, photography and the use of social media at Council meetings.



**16. Delegation of functions to sub-committees and officers**

- 16.1 Committees may arrange for the discharge of any of their functions by a sub-committee or an officer, and a sub-committee may delegate any of its functions to an officer, subject to any overriding provisions.
- 16.2 Committees may also consider any matter which has been delegated to a sub-committee or to officers, subject to any overriding provisions.

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## AMENDMENTS TO COUNCIL CONSTITUTION

October 2016

AMENDMENT	REASON	ASSEMBLY APPROVAL REQUIRED?
<p><b>Part 2, Chapter 3 – Meeting Rules</b></p> <p>Amendment of paragraph 2.2 to reflect the primary use of the Town Hall, Barking as the venue for Council meetings, as follows:</p> <p>“Council meetings shall typically take place at the Town Hall, Barking due to the availability of webcasting facilities and public accessibility issues. Other venues, such as the Civic Centre and the Barking Learning Centre, may also be used in certain circumstances where meetings are not webcast and/or where there are availability issues at the Town Hall. The Chief Executive shall be responsible for agreeing those arrangements.”</p>	<p>To reflect the restricted availability of the Civic Centre from the summer 2016, new webcasting facilities and to implement new arrangements proposed via the Labour Group.</p>	<p>Yes</p>
<p><b>Part 2, Chapter 5 – Ceremonial Council and the Mayor</b></p> <p>Inclusion of new paragraph 3.1 as follows:</p> <p>“The Ceremonial Council shall elect a Mayor from the membership of the Council at its annual meeting.”</p>	<p>To fully reflect the appointment arrangements.</p>	<p>No. Monitoring Officer implemented as a ‘minor amendment’.</p>
<p><b>Part 2, Chapter 8 – Scrutiny, Select Committees and Call-In</b></p> <p>Amendment of HAASC section to reflect that the committee has no co-opted Members.</p>	<p>Correction of drafting error</p>	<p>No. Monitoring Officer implemented as a ‘minor amendment’.</p>

<p><b>Part 2, Chapter 9 – Development Control Board</b></p> <p>Amendment of paragraph 1.2 to reflect the increase to the voting membership of the Development Control Board from 18 to 19 members.</p> <p>Transfer of delegated authority from former Divisional Director of Regeneration to the Strategic Director of Growth &amp; Homes.</p>	<p>To implement decision of Assembly by Minute 17, 13 July 2016</p> <p>To reflect changes to senior management structure.</p>	<p>No. Monitoring Officer implemented 'to give effect to any decisions of the Council' in accordance with paragraph 2.1(a) of Part 7 of the Constitution.</p>
<p><b>Part 2, Chapter 19 – Officers</b>  <b>Part 3, Chapters 1 and 2 – Officer Scheme of Delegation</b>  plus all other relevant chapters throughout the Constitution</p> <p>Deletion of post of Corporate Director of Children's Services and transfer of those statutory and other responsibilities to the Strategic Director of Service Development and Integration.</p> <p>Deletion of references to 'Divisional Director', replaced by 'Director'.</p>	<p>To reflect changes to senior management structure and revised statutory responsibilities.</p>	<p>No. Monitoring Officer implemented as an update in accordance with paragraph 2.1(d) of Part 7 of the Constitution.</p>

## ASSEMBLY

5 October 2016

<b>Title:</b> Health and Wellbeing Board Membership	
<b>Report of the Strategic Director for Service Development and Integration</b>	
<b>Open Report</b>	<b>For Decision</b>
<b>Wards Affected:</b> None	<b>Key Decision:</b> No
<b>Report Author:</b> Leanna McPherson, Democratic Services Officer	<b>Contact Details:</b> Tel: 020 8227 2852 E-mail: leanna.mcpherson@lbbd.gov.uk
<b>Accountable Strategic Director:</b> Anne Bristow, Strategic Director for Service Development and Integration	
<b>Summary</b>	
<p>This report advises on a proposed change to the membership of the Health and Wellbeing Board (HWBB) to include an additional Cabinet Member appointment, following the deletion of the post of Corporate Director of Children's Services and the transfer of the statutory functions attached to that post to an existing Board Member, which reduced the Council's representation on the HWBB.</p> <p>The report also proposes a further change to the Articles of the HWBB (Chapter 7, Part 2 of the Council Constitution) to reflect the role of the independent Chairs of the Local Safeguarding Adults and Safeguarding Children Boards.</p>	
<b>Recommendation(s)</b>	
<p>The Assembly is recommended to:</p> <ul style="list-style-type: none"> <li>(i) Agree that the membership of the Health and Wellbeing Board be amended to include a further Cabinet Member position while the statutory Director of Children's Services position on the Board is being fulfilled by an existing statutory Board member;</li> <li>(ii) Note the Leader's appointment of Councillor Bill Turner, Cabinet Member for Corporate Performance and Delivery, to fill the new position;</li> <li>(iii) Note that the Leader had appointed Councillor Sade Bright, Cabinet Member for Equalities and Cohesion, to the Board following a review of Cabinet portfolio responsibilities in April 2016; and</li> <li>(iv) Agree that the Articles of the Health and Wellbeing Board (Chapter 7, Part 2 of the Council Constitution) be amended to reflect the above arrangements and also the standing invited guest status of the independent Chairs of the Local Safeguarding Children and Adults Board on the Board, as detailed in paragraph 2.2 of the report.</li> </ul>	

## Reason(s)

To meet the requirements of the Health and Social Care Act 2012 and Section 37 of the Local Government Act 2000.

### 1. Introduction and Background

- 1.1 At its meeting on 26 July 2016, the HWBB considered a report on changes to its membership (minute 20 refers).
- 1.2 Certain membership of the Board is prescribed in the Health and Social Care Act 2012 and these Board members are appointed by virtue of the position they hold (the London Borough of Barking and Dagenham representation is shown in brackets):
  - Cabinet Member for Health, who shall be the Chair (Cabinet Member for Social Care and Health Integration)
  - Director of Adult Services (Strategic Director of Service Development and Integration)
  - Director of Children's Services (Strategic Director of Service Development and Integration)
  - The Director of Public Health
  - A member appointed by local Healthwatch
  - Chair of the Clinical Commissioning Group
- 1.3 Under the current provisions of the Constitution additional members were appointed by Assembly at the establishment of the HWBB:
  - Three other Cabinet Members (to be appointed by the Leader)
  - Further Board-level GP appointment from the Clinical Commissioning Group
  - Accountable Officer for the Clinical Commissioning Group
  - Executive Director level appointment from Barking, Havering & Redbridge University Hospitals NHS Trust
  - Executive Director level appointment from North East London Foundation NHS Trust
  - Borough Commander, Metropolitan Police Service
- 1.4 The Health and Social Care Act 2012 provides the power to the HWBB to amend its membership, allowing it to "appoint such additional persons to be members of the Board as it thinks appropriate". This is reflected in the Council's Constitution, which states that "Upon establishment, the Act provides the power to the Health and Wellbeing Board to amend its membership. Such amendments will be reported to the next meeting of the Assembly."
- 1.5 The constitution also sets out that "where the Council, through resolution of Assembly, seeks to amend the membership of the Health and Wellbeing Board, a discussion of the proposal will be scheduled at the Health and Wellbeing Board, with the views of the Board recorded in its minutes and reported to Assembly".



## **2. Proposal and Issues**

### **2.1 Changes to Membership**

- 2.1.1 The former Corporate Director of Children's Services, Helen Jenner, retired in July and the statutory responsibilities attached to her post have transferred to the Strategic Director for Service Development and Integration, Anne Bristow. This creates a vacancy among the Council's current seven places on the HWBB.
- 2.1.2 The proposal was therefore made that an additional Cabinet Member be appointed to the HWBB and that, in line with current provisions for the appointment of Cabinet Members, the vacancy would be appointed to by the Leader. The additional Cabinet Member position would maintain the current partner representation balance as well as enhance the democratic representation on the HWBB. The Leader indicated that he wished to nominate the Cabinet Member for Corporate Performance and Delivery (Cllr Bill Turner) as the additional Cabinet Member.
- 2.1.3 At its meeting on 26 July 2016, the HWBB supported the change in membership.
- 2.1.4 The Assembly is also asked to note that following the Leader's review of portfolio responsibilities earlier this year, Cllr Sade Bright, Cabinet Member for Equalities and Cohesion, was appointed to the HWBB by the Leader.
- 2.1.5 If the proposed changes are made, the Cabinet representation on the HWBB will be:
- Cabinet Member for Social Care and Health Integration and Chair of the Board (Cllr Maureen Worby, statutory appointment)
  - Cabinet Member for Equalities and Cohesion (Cllr Sade Bright, appointed by the Leader)
  - Cabinet Member for Enforcement and Community Safety (Cllr Laila Butt, appointed by the Leader)
  - Cabinet Member for Educational Attainment and School Improvement (Cllr Evelyn Carpenter, appointed by the Leader)
  - Cabinet Member for Corporate Performance and Delivery (Cllr Bill Turner, appointed by the Leader)

### **2.2 Protocol outlining Barking and Dagenham's Safeguarding Partnership Arrangements**

- 2.2.1 At the meeting on 26 July 2016, the HWBB also discussed the protocol that has been in place since October 2014 regarding its relationships with the Local Safeguarding Adults Board (LSAB) and Local Safeguarding Children Board (LSCB).
- 2.2.2 The protocol came about following an OFSTED inspection in 2014 which recommended that the LSCB should strengthen the 'coordination, focus and impact' of its work with the HWBB. In response to the OFSTED report, a protocol was drawn up that established closer working relationships between the LSAB, the LSCB and the HWBB, including how appropriate items would be reported and raised at the HWBB. The protocol also allowed the Chairs of the LSAB and LSCB

to interact with the HWBB through a standing invited guest status. That arrangement was preferred over becoming formal members of the HWBB in order to maintain the independence of the LSAB and LSCB Chairs.

- 2.2.3 The HWBB has recommended that the status of the independent Chairs should be formally recognised in its Articles and has proposed the inclusion of the following wording in Chapter 7, Part 2 of the Council Constitution:

“In accordance with the ‘Protocol Outlining Barking and Dagenham Safeguarding Partnership Arrangements’ adopted by the Health and Wellbeing Board (Minute 58, October 2014), the Chair of the Barking and Dagenham Safeguarding Adults Board and the Chair of the Barking and Dagenham Safeguarding Children Board shall have a standing invited guest status on the Board. In order to maintain the Safeguarding Chairs’ independence, they shall not be Members of the Board.”

### **3. Legal Implications**

Implications completed by: Dr Paul Feild, Senior Governance Lawyer

- 3.1 As set out in the main body of this report, the core membership of the HWBB is prescribed in the Health and Social Care Act 2012 (the ‘Act’) and under the current provisions of the Council’s Constitution. As the statutory post of Director of Children’s Services has transferred to the current holder of the Director of Adult Social Services statutory role to create a multi-role of responsibility for children and adults, the proposal to widen membership in terms of an additional elected Member of the Council is a reasonable response compliant with the legislation.
- 3.2 Section 194(3) of the Act enables the Leader of the Council to make the nomination.

### **4. Financial Implications**

Implications completed by: Kathy Freeman, Finance Director

- 4.1 There are no direct financial implications arising from this report.

**Public Background Papers Used in the Preparation of the Report:** None

**List of appendices:** None

**ASSEMBLY****5 October 2016**

<b>Title:</b> Councillor Membership on Housing Forums	
<b>Report of the Chief Executive</b>	
<b>Open Report</b>	<b>For Decision</b>
<b>Wards Affected:</b> All wards	<b>Key Decision:</b> No
<b>Report Author:</b> Alan Dawson, Democratic Services Manager	<b>Contact Details:</b> Tel: 020 8227 2348 E-mail: <a href="mailto:alan.dawson@lbdd.gov.uk">alan.dawson@lbdd.gov.uk</a>
<b>Accountable Director:</b> Fiona Taylor, Director of Law and Governance	
<b>Accountable Strategic Director:</b> Chris Naylor, Chief Executive	
<p><b>Summary</b></p> <p>At the annual meeting of the Assembly on 18 May 2016, it was agreed that the councillor representation on Housing Forums would remain unchanged from the 2015/16 municipal year while a comprehensive review of the Housing Forums was undertaken over the summer period. It was anticipated at that time that proposals on a wide range of issues, including membership and voting rights, would be presented to the Housing Forums and the Assembly towards the end of 2016.</p> <p>Although work on the review is progressing, the main proposals are still being developed and there will need to be a period of consultation. In the meantime, it is suggested that the Assembly considers revisions to the councillor representation that would support the involvement of all ward councillors in the work of the Forums, rather than the current arrangement whereby only one councillor per ward is appointed.</p> <p>The new arrangement would involve all ward councillors receiving formal invitations and papers for their respective Forum (<b>Barking Forum</b> – Abbey, Becontree, Eastbury, Gascoigne, Goresbrook, Longbridge, Mayesbrook and Thames; <b>Dagenham Forum</b> – Alibon, Chadwell Heath, Eastbrook, Heath, Parsloes, River, Valence, Village and Whalebone). This would also mean that councillors are no longer formally appointed to the Forums. To accord with the voting arrangements under the Forum’s Constitution, one councillor per ward would be entitled to vote.</p>	
<p><b>Recommendation(s)</b></p> <p>The Assembly is asked to agree that all ward councillors be invited to their respective Housing Forum and that, for the purposes of voting and to accord with the Forum’s Constitution, there shall be one voting right per ward.</p>	

**Reason(s)**

To support the involvement of all ward councillors in the work of the Forums.

**1. Financial Implications**

Implications completed by: Kathy Freeman, Finance Director

- 1.1 There are no direct financial implications arising from this report.

**2. Legal Implications**

Implications completed by: Fiona Taylor, Director of Law and Governance

- 2.1 The voting rights at Housing Forums are as follows:

- 2 x representatives appointed via the Tenant Federation;
- 1 x representative appointed via the Leasehold Forum;
- 7 x Independent tenants/leaseholders who have an active interest in housing issues in the borough;
- 1 x Councillors per ward.

- 2.2 The variation of the membership status of councillors on the Forums does not alter the voting rights, therefore the Assembly may approve the proposals without having to formally consult via the Housing Forums.

**Public Background Papers Used in the Preparation of the Report:**

- Report and Minute entitled "Housing Resident Involvement and Empowerment", Cabinet 10 May 2011 (<http://moderngov.barking-dagenham.gov.uk/ieListDocuments.aspx?CId=180&MId=5122&Ver=4>)

**List of appendices:** None